



WELWYN HATFIELD

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Please ask for:
Graham Seal

24 September 2018

Dear Councillor

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL CABINET to be held on Tuesday 2 October 2018 at 7.30pm in the Council Chamber, Council Offices, The Campus, Welwyn Garden City, Herts, AL8 6AE.

Yours faithfully

Corporate Director
Public Protection, Planning and Governance

AGENDA **PART 1**

1. APOLOGIES
2. PUBLIC QUESTION TIME AND PETITIONS

Up to fifteen minutes will be made available for questions from members of the public on issues relating to the work of the Cabinet and to receive any petitions.

3. MINUTES

To confirm as a correct record the Minutes of the meeting held on 4 September 2018 (previously circulated).

4. ACTIONS STATUS REPORT (Pages 5 - 6)

Report of the Corporate Director (Public Protection, Planning and Governance) on the status of actions agreed at the last Cabinet meeting.

5. NOTIFICATION OF URGENT BUSINESS TO BE CONSIDERED UNDER ITEM 10

6. DECLARATIONS OF INTERESTS BY MEMBERS

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on the Agenda.

7. RECOMMENDATION FROM COMMITTEE

To consider the following Committee recommendation:-

(a) Standards Committee - 3 September 2018 (Pages 7 - 18)

Approval of New Anti-Bribery Policy

8. RISK MANAGEMENT (Pages 19 - 26)

Report of the Corporate Director (Public Protection, Planning and Governance) on the current strategic and top operational risks facing the Council.

9. FREEDOM OF INFORMATION/ENVIRONMENT INFORMATION REGULATIONS (Pages 27 - 38)

Report of the Corporate Director (Public Protection, Planning and Governance) giving the Cabinet an overview of the process together with an explanation of the statistical information provided.

10. SUCH OTHER BUSINESS AS, IN THE OPINION OF THE CHAIRMAN, IS OF SUFFICIENT URGENCY TO WARRANT IMMEDIATE CONSIDERATION

11. EXCLUSION OF PRESS AND PUBLIC

The Cabinet is asked to resolve:

That under Section 100(A)(2) and (4) of the Local Government Act 1972, the press and public be now excluded from the meeting for Items 12 to 14 and 15 on the grounds that they involve the likely disclosure of confidential or exempt information as defined in Section 100(A)(3) and Paragraph 3 (private financial or business information) of Part 1 of Schedule 12A of the said Act (as amended).

In resolving to exclude the public in respect of the exempt information, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART II

12. ITEMS OF AN EXEMPT NATURE REQUIRING KEY DECISION

To consider the following items of an exempt nature for decision in the current Forward Plan:-

- (a) Award of Corporate Cleaning Contract (Forward Plan Reference FP882) (Pages 39 - 50)

Exempt report of the Corporate Director (Resources, Environment and Cultural Services) on the award of contract for corporate cleaning.

- (b) Queensway House, Hatfield Lift Replacement Project (Forward Plan Reference FP883) (Pages 51 - 56)

Exempt recommendation from the meeting of the Cabinet Housing Panel on 20 September 2018 on the procurement process and award of contract for this project.

13. RECOMMENDATIONS FROM CABINET PANEL

To consider the following exempt recommendations from the meeting of the Housing Cabinet Panel on 20 September 2018:-

- (a) Housing Maintenance Service Re-Procurement (Pages 57 - 64)

Arrangements for the re-procurement of this service

- (b) Asset Assessment Contract Procurement (Pages 65 - 70)

The tender process for the appointment of an asset management consultant.

14. WRITE OFF OF OVER £10,000 (Pages 71 - 74)

Exempt report of the Corporate Director (Resources, Environment and Cultural Services) on a non-domestic rate write off.

15. ANY OTHER BUSINESS OF A CONFIDENTIAL OR EXEMPT NATURE AT THE DISCRETION OF THE CHAIRMAN

Circulation: Councillors M.Perkins (Chairman) T.Mitchinson
T.Kingsbury (Vice-Chairman) B.Sarson
D.Bell F.Thomson
S.Boulton

Corporate Management Team
Press and Public (except Part II Items)

If you require any further information about this Agenda please contact Graham Seal, Governance Services on 01707 357444 or email – democracy@welhat.gov.uk